

**HOLY FAMILY BOARD OF EDUCATION**  
**MEETING MINUTES**  
**School Cafeteria**  
**February 13, 2023 at 6:30 p.m.**

**I. Call to order**

A. Prayer: Rebecca

B. Roll Call

Board Members: Heather Cruz, Joe Stangler, Amy Casey, Nate Brever, Ben Mergen,  
Rebecca Wohletz, Aaron Goebel, Fr. Edward, Mary Sowada

Present: Rebecca, Mary, Aaron, Heather, Joe, Amy, Ben

Absent: Father Edward, Nate Brever,

**II. Recommended Actions**

A. Routine Matters

1. Approval of the Agenda - Joe made a motion to update to discuss public school calendar and approve, Heather second
2. Approval of minutes from January board meeting - Rebecca made a motion to approve, Joe second
3. Financials will be reviewed after the end of each quarter (April, July, Oct., and Jan.)

**B. Updates/Continued Business**

1. Current enrollment/enrollment projections - We are expecting similar enrollment for the 23-24 school year of around 120 (pre-school - 5)
2. Preschool programming updates - We are offering 5 day all day, 3 day all day, 3 day half day, 2 day half day and 2 day all day dependant on enrollment.
3. Registration guidelines - Policy 502 - Preschool registration forms will be provided within a reasonable amount of time to be returned prior to the winter open house.

Guidelines for priority for enrollment Holy Family School

Tier 1: All currently enrolled students and children of staff

Tier 2: Current Harvest of Hope members whose older child(ren) attended HFS

Tier 3: Current Harvest of Hope members

Tier 4: All Other

Registration forms for Kindergarten and higher grades will be distributed around the time of the winter open house and will need to be returned by the date on the form

Aaron made a motion to approve the adjustments discussed to registration guidelines, Amy second

4. Review of the public school calendar - early outs, but no elearning days

**C. New Business**

1. New Registration Forms/timeline
2. Art position for next year - We may not have shared time with the public school next year. We could possibly look at having a teacher come in 1 day a week.
3. 2023-2024 budget items for considerations/salary scale/budget drafts
- 4.

**III. Information and Proposals**

- A. Pastor –
- B. Principal Update –
- C. Committee Reports –
- D. Confidential Matters –

**IV. Next Board meeting: Mon., March 13<sup>th</sup> – 6:30 p.m.**

**Joe made a motion to adjourn, Ben second**