

HOLY FAMILY BOARD OF EDUCATION
MEETING MINUTES
School Cafeteria
June 10, 2024 at 6:30 p.m.

I. Call to orders

- A. Prayer: Ben Mergen
- B. Roll Call

Board Members: Heather Cruz, Joe Stangler, Amy Casey, Nate Brever, Ben Mergen, Rebecca Wohletz, Aaron Goebel, Fr. Edward, Mary Sowada

Present: Father Edward, Mary Sowada, Aaron Goebel, Amy Casey, Heather Cruz, Rebecca Wohletz, Nate Brever, Ben Mergen (Virtual), Joe Stangler, Nick Korn, and Michael Gondringer.

Absent:

***Introduce new board members for their first term 2024-2027 beginning with August meeting

II. Recommended Actions

A. Routine Matters

1. Approval of the Agenda: Rebecca made a motion to approve the agenda seconded by Nate.
2. Approval of Minutes from the May meeting: Nate motioned to approve, followed by Heather.
3. Review of quarterly financial reports (October, January, April, year-end report in August)

B. Updates/Continued Business

1. Staff budget considerations (asking for an additional paid holiday): The hourly wage employees are asking for an additional paid holiday. Currently employees receive 8 paid holidays. If additional holiday was added it would increase the budget by \$660. Rebecca made a motion to keep the days at 8 paid holidays, seconded by Joe.
2. Update on parish Investments: Seven Dolors will be investing \$144,000, St. Benedict: \$27,200, St. Martin \$20,000 but will have to be divided by 3 schools, and St. Anthony \$12,000.
3. MNSAA/WCEA accreditation update: Yearly accreditation is due this Friday, and Mary goes through the strategic plan. One thing that Mary noted is that we are still working on the Emergency Preparedness Plan. The accreditation process will be changing to WCEA, which is a Catholic based accreditation program. This switch will change after the two year process is complete.
4. Enrollment updates/Preschool Program: Lori will have a total of 13 students. Karen's T, TH will be joining Lori's class.
5. Building planning update: Currently we are in the silent phase, we have 1.75 million donations along with a 1 million match. We are hoping to raise 5 million. Bids are currently on a quote basis. Fall will be a time where more information will be brought to the public.

C. New Business

1. Summer Childcare: 35 students are registered. Child care is going well and summer events are planned, library, BEAT events, etc.
2. Golf Tournament: Silent auction will be online, all raffle tickets have been sold. Registration forms are still coming in.
3. Recent donations and grant opportunities for HFS: Mary did apply for the Albany Telephone Grant, which is part of our 3 year technology plan. There was also another grant that was prepared for extra funding for the building renovation. Mary also prepared another grant that was available from the Albany American Legion.

4. Church Bazaars/local parades: This weekend, a few families will be part of Avon's Spunktacular Days. Participation will also conclude in other surrounding town parades/town festivities.

III. Information and Proposals

- A. Pastor – Being present in our community really helps encourage the school and church.
- B. Principal Update – Teacher work agreements went out in may and Mary is currently working on the hourly staff agreements.
- C. Committee Reports – Gambling permit was approved for Fall Fest.
- D. Confidential Matters – None.
- E. Parish Council Joint Meeting for next council meeting

Rebecca made a motion to adjourn the meeting, followed by Nate.

IV. Next Board meeting: Mon., August 12th – 6:30 p.m.