

HOLY FAMILY BOARD OF EDUCATION
MEETING MINUTES
School Cafeteria
April 14th, 2025 at 6:30 p.m.

I. Call to Order

A. Prayer: Michael Gondringer

B. Roll Call

Board Members: Amy Casey, Heather Cruz, Aaron Goebel, Michael Gondringer, Nick Korn, Joe Stangler, Rebecca Wohletz, Fr. Edward, Mary Sowada

Present: *Mary Sowada, Amy Casey, Heather Cruz, Michael Gondringer, Joe Stangler, Rebecca Wohletz, Fr. Edward, Miles Vogel.*

Absent: *Aaron, Goebel, Nick Korn*

II. Recommended Actions

A. Routine Matters

1. Approval of Agenda: *Amy made a motion to approve, seconded by Rebecca.*
2. Approval of Minutes from March meeting: *Rebecca made a motion to approve, seconded by Heather.*
3. Review of quarterly financial reports (October, January, April, year-end report in August)

B. Updates/Continued Business

1. Updates on HFS building plan: *Lower level renovations will start this summer, along with exterior tuckpointing and window replacement. Main level construction will start summer of 2026. Front office addition construction will start after the church bazaar.*
2. Update on MDE meal program review
 - a) Findings at on-site review and corrective actions: *The review went well, there were roughly ten items that were found to be corrected. There were corrected actions that were re-submitted for approval.*
 - b) Approve Wellness Policy: *Nothing needed to be changed, Amy Casey made a motion to approve the wellness policy, seconded by Michael Gondringer.*
3. Update on Enrollment Projections: *Numbers look very good so far, the registered preschool numbers have increased.*
4. Board terms: *Nominations will be presented at the meeting in May.*

C. New Business

1. Discuss and approve of adding Sue Clemen (Seven Dolors Finance Committee) and Father Edward to Holy Family School Capital Campaign Magnifi Account - keeping Jan Koopmeiners, Mary Sowada and Gail Kokett on the account as well. *Michael Gondringer, made a motion to approve adding Sue Clemen and Father Edward Vebelun to the accounts and keeping Jan Koopmeiners, Mary Sowada and Gail Kokett on the account, seconded by Heather Cruz.*
2. Retirement plan increasing: *Plan will be increasing by 5%, which is a nice benefit for our staff.*
3. Art & PE positions for 2025-2026: *There is a potential candidate to fill the position for both Art & PE.*
4. Summer Childcare: *The church basement will be utilized this summer due to the lower level construction.*

III. Information and Proposals

- A.** Pastor -
- B.** Principal Update - *None*.
- C.** Committee Reports – Home & School
- D.** Confidential Matters – *None*.
- E.** Pastoral Council mtg. -

IV. Next Board meeting: Mon., May 12th – 6:30 p.m. (prayer: Mary Sowada)