

Elementary Computer/Library Teacher
Holy Family School
Albany, Minnesota
Part-Time

Holy Family School in Albany, MN is seeking a Part-Time Elementary Computer/Library teacher for the 2025-2026 school year. Holy Family School offers small class sizes with an experienced faith-filled staff, supported by the parishes of the Albany area and the Harvest of Hope Community.

Holy Family is a Preschool - 5th grade school with a focus on being a Christ-centered family. We strive to help each child reach his or her potential in an environment where our Catholic faith is lived and celebrated.

Job Summary

Computer

- Instruct young students in basic computer skills, digital literacy, and responsible technology use through engaging, age-appropriate lesson plans and activities.
- Development of curriculum
- Maintain computer equipment and lab environments
- Assess student progress
- Collaboration with other educators
- Stay current with technology trends to prepare students for a digital world

Library

- Manage the school library
- Promote literacy
- Teach information literacy skills to students
- Collaborate with teachers to integrate library resources into the curriculum

Qualifications

- Current Minnesota Teaching License
- Bachelor's degree
- Excellent interpersonal skills
- Excellent communication skills - verbal and written
- Willingness to work with others

Application Instructions

Send cover letter, resume, letters of recommendation, and references to:

Mary Sowada
Holy Family School
160 2nd Street S.
Box 674
Albany, MN 56307
msowada@holyfamilyalbany.com
320-845-2011

Deadline - open until filled