

HOLY FAMILY BOARD OF EDUCATION

MEETING MINUTES

Seven Dolors Conference Room

September 8, 2025 at 6:30 p.m.

I. Call to Order

A. Prayer: Mary Sowada (again)

B. Roll Call

Board Members: Adam Brix, Amy Casey, Heather Cruz, Aaron Goebel, Michael Gondringer, Miles Vogel, Rebecca Wohletz, Fr. Edward, Mary Sowada

Present: Adam Brix, Amy Casey, Heather Cruz, Miles Vogel, Rebecca Wohletz, Mary Sowada

Absent: Aaron Goebel, Michael Gondringer, Fr. Edward

II. Recommended Actions

A. Routine Matters

1. Approval of Agenda:
2. Approval of Minutes from August meeting:
3. Review of quarterly financial reports (October, January, April, year-end report in August)

B. Updates/Continued Business

1. Building project/Capital Campaign: *East side of the building mortar will need time to cure, starting 9/9 the front door will be closed and the east side of the building will be used as the main entrance. The security company will be eventually installing a camera along with a door bell to the east side door. They will also be installing the lock system that is currently in the front door to the east side door which will be connected to the security system. There has been a door installed in Jan's office for another emergency exit.*
 - a) Design of the Holy Family update: *The design has been approved and will be the photo of the Holy Family that is the stained glass window in church.*
 - b) Concerns with the project: *Parking and drop off still have a few issues.*
2. Enrollment: *Karen's preschool class gained another student, with a total enrollment of 126 students.*
3. Distribute: Updated Board Sub-Committees list: *The endowment & Finance committee would like to invite Krista Dirkes to their committee. She would bring some new ideas to the committee along with helping Mary with the budget.*

C. New Business

1. WCEA Accreditation Self Study:
2. Safety/Security of school and church: *Father and Mary met to discuss security during Masses. As well, Mary met with school staff about safety during school masses. At 9:00am all exterior church doors will be locked. Construction workers will also be receiving ID badges with the HFS logo on. Foreman's also have hard keys for the school. Mary did reach out to Ryan Breitbach and asked about background checks for the construction workers. Script orders will now be paper order only due to extra people coming and going from the school until the new entrance is completed.*

III. Information and Proposals

A. Pastor -

B. Principal Update -

- C. Committee Reports –
- D. Confidential Matters –

IV. Next Board meeting: Mon., October 13th – 6:30 p.m.
Prayer - Heather Cruz