

HOLY FAMILY BOARD OF EDUCATION
MEETING MINUTES
School Cafeteria
February 12, 2024 at 6:30 p.m.

I. Call to order

- A. Prayer: Rebecca Wohletz
- B. Roll Call

Board Members: Heather Cruz, Joe Stangler, Amy Casey, Nate Brever, Ben Mergen, Rebecca Wohletz, Aaron Goebel, Fr. Edward, Mary Sowada
Present: *Mary Sowada, Aaron Goebel, Rebecca Wohletz, Amy Casey, Ben Mergen, Fr. Edward, Heather Cruz, Joe Stangler*
Absent: *Nate Brever*

II. Recommended Actions

A. Routine Matters

- 1. Approval of the Agenda *Rebecca made a motion to approve the agenda followed by Amy.*
- 2. Approval of Minutes from the December meeting *Rebecca made a motion to approve the agenda followed by Amy.*
- 3. Review of quarterly financial reports (October, January, April, year-end report in August)

B. Updates/Continued Business

- 1. Update on Wellness Committee *Good meeting with good ideas, next meeting is in April, good group and is moving forward.*
- 2. Update on registration process - tier timeline - policy 502 *Policy has been updated and Tier two has one week for a registration window. Tier 3 has a two week registration window. Mary will send out dates with the registration letter.*
- 3. Review teacher/staff budget considerations *Hourly staff appreciated what was offered, teachers would like a 4% increase. Mary and Jan will be updating each work agreement to lay out for each employee so they can see holidays, days off and sick time. Bereavement days were discussed and had been approved in 2023.*

C. New Business

- 1. Preschool activity event/HFS Open House *Fliers went out into the paper. Good turnout with seven families attended. Open house is set for February 25, 2024*
- 2. Update on teacher salary scale for 2024-2025 3% and 4% options *only a few teachers are still on the salary scale.*
- 3. Tuition increase considerations *Two options to look at including a \$50.00 or \$100.00 increase.*
- 4. 2024-2025 budget items for considerations/budget draft #2 *Draft 1 includes a 4% increase with a \$50.00 Increase in tuition, Draft 2 includes a 3% increase with a \$100.00 tuition increase and Draft 3 is the same as two but also includes some modifications in home and school and endowment. Mary will be working on a grant with CSCOE for bonuses for Teachers. Meeting with local Jaycees for extra funding and also Albany Mutual Telephone for scholarship funding was also discussed. Joe made a motion to approve salary increase by 3% with a \$100 tuition increase, motion seconded by Ben.*

III. Information and Proposals

- A. Pastor – Catholic Schools week masses were well attended. Community engagement is a big part of the parish and schools. A grant was received from a local foundation to help start. March 7th at 6:30pm

is the next building committee meeting to discuss the basic options along with a feasibility study for the capital campaign.

- B. Principal Update – *Touching base on the incident with the student last week regarding the mentioning of a gun. Mary has been in contact with Sgt. Gannon on possibly coming into school and conducting a presentation about gun safety.*
- C. Committee Reports – *Catholic United Financial raffle is on going. The Golf Tournament has new chairpersons and has been started.*
- D. Confidential Matters – *None*
- E. Parish Council Joint Meeting for next council meeting

IV. Next Board meeting: Mon., March 11th – 6:30 p.m.