

HOLY FAMILY BOARD OF EDUCATION
MEETING MINUTES
School Cafeteria
March 11, 2024 at 6:30 p.m.

I. Call to order

- A. Prayer: Aaron Goebel
- B. Roll Call

Board Members: Heather Cruz, Joe Stangler, Amy Casey, Nate Brever, Ben Mergen, Rebecca Wohletz, Aaron Goebel, Fr. Edward, Mary Sowada

Present: Mary Sowada, Amy Casey, Rebecca Wohletz, Nate Brever, Fr. Edward, Ben Mergen, Aaron Goebel, Heather Cruz

Absent: Joe Stangler

II. Recommended Actions

A. Routine Matters

1. Approval of the Agenda - *Amy made a motion to approve with changing approval of minutes from January to February, seconded by Rebecca*
2. Approval of Minutes from the February meeting - *Amy made a motion to approve with a slight word change to mention of a gun instead of a gun directly, seconded by Rebecca*
3. Review of quarterly financial reports (October, January, April, year-end report in August) - *Property liability has an increase of \$8,000 from the amount that was budgeted.*

B. Updates/Continued Business

1. Update on Open House in February - *Open house went well. Good number of families for kindergarten, some families for preschool, mostly for Karen's program. Mary will stay in contact with the families with follow up.*
2. Update on current enrollment/enrollment projections - *Mary is projecting a total number of 22 Kindergarteners. There are three more families interested. This would bring our numbers to 24-25 kids, which then a para would be needed. To justify another teacher, the class would need 28 kids or more. K-5 is projected to be up from 98 to 104. Contracts will be coming out in April for our current teachers. Mary doesn't see any current teachers moving on or leaving.*
3. Building planning update - *Committee will be going with option #1, and going with a 3 million dollar campaign. Option #2 would include the addition of the offices and an elevator. This wouldn't be included in the original phase, or option #1. Proposed timeline to include the feasibility study to be started this spring, and then the capital campaigning would then begin after spring and continue throughout 2024. Amy suggested keeping families and parishioners in the loop of the updates and getting them the facts to help support the project. Mary will have Father approve verbage to put into the newsletter. A motion was made to approve the start of the capital campaign by Rebecca, followed by Ben, motion carried.*

C. New Business

1. Scholastic Book Fair concerns - *Some schools are going away from hosting the Scholastic book fairs due to Scholastic going away from Catholic beliefs. Other options are being looked at.*
2. HFS Calendar 2024-2025/Calendar of Events for 2024-25 - *Aaron made note of March 28th - April 1st of being Easter break of 2024. The March 27 Paschal Meal is also incorrect. Nate mentioned that in the past, the color run has had a conflict with the Lake Wobegon Marathon. Rebecca made a motion to approve the 2024 calendar with the two listed changes, followed by Heather.*
3. Board Terms - *Nate and Heather's terms are up at the end of June.*

4. 2024-2025 budget items for considerations/budget draft #4 - *Preschool stayed the same as it is too early to tell. Child care was increased from 10,000 - 13,000. Technology was increased due to the grant from AlbanyTel. Sue Gully's salary decreased since the Schulze Foundation money is still invested. Liability Insurance increased and also decreased the alumni investments. The draft #4 with the changes/updates come with a deficit of \$793.77. Mary would like to wait until approval until next months meeting with kindergarten and preschool numbers*

III. Information and Proposals

- A. Pastor – *None at this time.*
- B. Principal Update – *Mary and Sue were looking at sending out registration fliers to families of Avon & possibly Albany. This might be too expensive without much luck with registration responses.*
- C. Committee Reports – *Mary will find out when the next finance committee meeting will be held and let Aaron and Joe know.*
- D. Confidential Matters – *None at this time.*
- E. Parish Council Joint Meeting for next council meeting

IV. Next Board meeting: Mon., April 8th – 6:30 p.m.