

HOLY FAMILY BOARD OF EDUCATION

MEETING MINUTES

School Cafeteria

Nov. 11th, 2024 at 6:30 p.m.

I. Call to Order

A. Prayer: Amy Casey

B. Roll Call

Board Members: Amy Casey, Heather Cruz, Aaron Goebel, Michael Gondringer, Nick Korn, Joe Stangler, Rebecca Wohletz, Fr. Edward, Mary Sowada

Present: *Father Edward, Mary Sowada, Amy Casey, Michael Gondringer, Rebecca Wohletz, Aaron Goebel, Heather Cruz, Nick Korn, Joe Stangler.*

Absent:

II. Recommended Actions

A. Routine Matters

1. Approval of Agenda: *Rebecca made a motion to approve, seconded by Joe.*
2. Approval of Minutes from Oct. meeting: *Joe made a motion to approve followed by Rebecca,*
3. Review of quarterly financial reports (October, January, April, year-end report in August)

B. Updates/Continued Business

1. EANS III Funds/technology needs (final update!): *Computers are in for both teachers and students. Desktop printers have also arrived. All \$40,000 has been spent besides \$40.00.*
2. Building project/Capital Campaign: *Last week the 5.6 million minimum has been met. Building committee continues to meet weekly, and by the end of the year a plan will be drawn up to submit into the diocese. At the beginning of the year bids will then go out to local businesses. Ideas are still coming together to incorporate a storm shelter for the building as well. The architect did meet with Mary, Kevin and Dean and went through each room and documented needs. There will be two approval processes from finance committees.*

C. New Business

1. Discuss Smart Watch use by students: *Mrs. Orbeck brought up that a few students in fifth grade do have smart watches. She will keep an eye out for students misusing them.*
2. MDE Admin meal program review - Code of Conduct: *A new policy will need to be created in order to complete the code of conduct for federally funded programs such as our meal program. along with disciplinary actions that will be taken.*
3. MDE Admin meal program review - Procurement Procedures: *We looked over the procurement procedures for Federally Funded Programs. Mary will get approval from the state for the new policy prior to approval.*
4. Alumni mailing: *The fall mailing will not be going out due to all the extra mailings for the Capital Campaign. Plan is to send out a spring mailing.*
5. Health Insurance: *Open enrollment is underway. Premiums are going up roughly by \$800 for the school. Currently nine full-time employees utilize the offered health insurance. The school pays up to 70% for each employee. Employee's payment would be increasing by \$40 per month. Premiums have not increased for quite some time.*

III. Information and Proposals

- A. Pastor - *None.*
- B. Principal Update - *None.*
- C. Committee Reports – Home & School, Set Finance Committee mtg: *Home and school meets next week. Snowball is underway and is awaiting for the state's gambling permit. The book fair will be on hold this year due to the start of the school remodel. Mary could potentially look at an online book fair.*
- D. Confidential Matters –

IV. Next Board meeting: Mon., December 9th – 6:30 p.m.